

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON NOVEMBER 9, 2009

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The Regular Meeting of the Charter Township of Mundy was called to order by SUPERVISOR D. Guigear at 7:00 pm. TREASURER J. Oskey, TRUSTEES M. Frost, B. Harrison, D. Owens and B. Morey were present. Also present ATTORNEY F. Belzer, POLICE MARSHAL J. Petres, FIRE CHIEF T. Romans, and FINANCE DIRECTOR K. Ruddy. The Pledge of Allegiance was led by TRUSTEE B. Harrison. CLERK T. Ketzler absent and excused.

ANNOUNCEMENTS

Supervisor D. Guigear announced that the Planning Commission meeting will be held on November 11, 2009 at 7:00 pm and Zoning Board of Appeals meeting will be held on November 18, 2009 at 7:00 pm.

Supervisor Guigear announced that the board would adjourn the regular meeting in order to hold the Community Development Block Grant Needs Hearing. He stated that there will be three presenters and participants should sign in if they have not already done so. The hearing is for the public grant funds.

A. Community Development Block Grant Hearing

Vocational Independence Program (V.I.P.)

Max Galanter Executive Director of Vocational Independence Program (V.I.P.) was present. Mr. Galanter explained that the name for his organization was recently revised from Genesee County Association for Retarded Citizens (GCARC) to Vocational Independence Program (V.I.P.). The organization is a 501c3 agency that has been in existence since 1954. The agency has 140 developmentally disabled adults that work both in house and in the community for pay and on a volunteer basis. He explained that it is becoming more difficult to obtain jobs in the community for the clients because employers are requiring that employees have computer skills, the ability to operate a cash register or complete forms. Mr. Galanter stated that it has been discovered that VIP clients are adept at being gardening helpers. He explained that skills such as flower maintenance, weeding and the like are things that the clients do well. Clients have worked with the master gardeners of Easter Seals and with St. John's in Fenton. Frost Gardens will consider utilizing the clients if the funding is available and there is proof that the work can be completed. The possible impact is training 40 clients over three years. Training of four clients will be done on the grounds of VIP in hour and a half increments on Monday and Friday. In one year twelve clients will be trained as gardening helpers. Mr. Galanter reviewed the budget as follows: A total of \$28,412.00 will be needed. Funds in the amount of \$4,402.22 will complete step five; \$2,172.27 will complete step six; the back landscaping will require \$21,837.55. The back landscaping includes benches and a brick patio. A quote from Brighttree Landscaping in the amount of \$15,540.00 has been received. Mr. Galanter's presentation included a video of projects both in process and to be completed. These projects will afford VIP client's an opportunity to learn landscaping which may afford them an opportunity to obtain jobs when the economy recovers.

Supervisor Guigear explained that the public service grant allocation will be \$10,530.00 over a three year period or \$3,510.00 per year. The presenters are eligible to receive

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funds for projects. Funds may be used for crime awareness programs; encouragement of the formation of block clubs; free after school programs; funds for the operation of senior centers or organizations providing direct services for low or moderate income groups; increased parenting skills and family independence; providing employment training opportunities; increased free activities to seniors and those with special needs; providing or improving facilities for seniors or those with special needs; for formation of volunteer programming; making all public areas compliant with American with Disabilities Act (ADA); and for fair housing education and counseling assistance.

Flint Township Senior Center

Ms. Linda Moore, Director, was present. Ms. Moore explained that the Flint Township Carman-Ainsworth Senior Center would like to use funds for transportation keeping seniors independent. Seniors will have the ability to be transported to dialysis, to doctor appointments, and to the center. The center assists with Medicaid forms and bridge card applications. Funds will also be used for handyman services, the food pantry, and free classes such as fire safety or identity theft. Information has been provided. Ms. Moore noted that the center will be open on Thanksgiving Day.

Supervisor Guigear noted that a decision on the award will be made at the next township board meeting.

Swartz Creek Senior Center

Ms. Melinda Soper, Executive Director, was present. Ms. Soper explained that the center is currently under construction and the costs were higher than anticipated. Ms. Soper distributed a news letter. The center hopes to install security cameras for the safety of the seniors. The addition has been constructed without the use of loans; however, unexpected expenses have caused cuts to the construction. Due to economic issues 5 % of the senior millage fund was cut and the City of Swartz Creek will no longer be paying building utilities. These utilities are expected to be in the range of \$10,000.00 to \$15,000.00 when construction is complete.

There were no public comments in regards to the presentations.

Supervisor Guigear concluded the CDBG Hearing and reconvened the township board meeting.

APPROVAL AND CORRECTION OF MINUTES

Action Taken - Motion by Treasurer Oskey, supported by Trustee Frost to approve the minutes of the October 26, 2009 regular meeting as submitted.

MOTION CARRIED, Unanimously

PUBLIC COMMENT

Ms. Mary Sheridan, 6398 Laura Lane, expressed her concerns that comments are limited to agenda items and additions to the agenda.

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COMMITTEE REPORTS

FIRE DEPARTMENT – Chief Romans

A. Chief Romans requested the monthly report be accepted.

B. VPN Network Equipment Purchase

Chief Romans stated that the board has approved to allow for the installation of a VPN connection at fire station two for the use by Genesee County Central Dispatch. Using this connection a link can be made between fire station one and two. Chief Romans requested the use of capital improvement funds in the amount of \$904.99 for the purchase and installation of equipment to link the stations. The fire commission has approved of the request, he has spoken with the finance director and funds to be used were previously designated for the replacement of his vehicle.

Action Taken - Motion by Trustee Frost, supported by Trustee Morey to approve the VPN network equipment purchase and installation to connect fire stations one and two.
MOTION CARRIED, Unanimously

Trustee Frost noted that the county command vehicle has permanently been removed from the fire station.

POLICE DEPARTMENT – Marshal Petres

A. Marshal Petres requested the monthly report be accepted. He noted that the Citizens Police Academy graduation will be held on Thursday at 6:00 pm in the auditorium. He extended an invitation for the board members to attend.

ATTORNEY

Mr. Belzer had nothing to report.

SUPERVISOR - D. Guigear

A. Snow Plow Bids

Supervisor Guigear stated his office received bids for the snow removal. He read the following bids:

1. Ace Outdoor Services - \$5,960.00 snow plowing, \$4,335.00 salting for a total of \$10,295.00 with \$140.00 for additional salting. An insurance certificate is present.

FINANCE DEPARTMENT – K. Ruddy

A. 2010 Budget Discussion

Ms. Ruddy stated that she has provided a spread sheet detailing the October 26, 2009 proposed budget, what is being proposed as of today and the impact of the changes. She explained in detail the changes noting that the use of fund balance in the amount of \$195,247.00 will be required. Ms. Ruddy stated that she has listed possible other changes which include the following: reallocation of the fire department parking lot repair costs, revenue for the sale of vehicles, fire department stipend reduction and maintenance cuts, non-payment of the AFSCME and police pension catch-up payment

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and a reduction in the transfer to capital improvement. Currently the parks and recreation committee has \$470.00 to be used from prior year funds leaving the budget with an approximate profit of \$140.00 if the suggested cuts are made.

Chief Romans explained that the elimination of the two part time positions has been discussed and he does not see how they can be maintained due to current economics. The positions would be on an as needed basis reducing the budget by approximately \$25,000.00. Other reductions could be the elimination of other officer positions for a total of approximately \$9,600.00 in budget reductions. He has discussed with the changes with Trustee Morey and Trustee Frost. Trustee Frost expressed his concern with union contract compliance. Trustee Morey stated that the commission supports utilizing maintenance and part-time administration on an as needed basis. Supervisor Guigear stated his concern with union rights and suggested engaging the union and Mr. Ray Knott with regard to the proposed changes.

Marshal Petres explained that he will be not participating in a conference in the upcoming year to help move toward a balanced budget.

Extensive discussion regarding the fire department budget reductions, the changes to the proposed budget, the use of fund balance and the non-mandatory pension catch-up payments ensued. Ms. Ruddy explained that a resolution must be passed at the last meeting of the year. Further discussion regarding budget reductions continued.

Action Taken - Motion by Trustee Owens, supported by Supervisor Guigear to budget for half of the retirement catch-up payment with the remainder being paid as soon as possible.

Roll Call Vote:

M.F., no / B.H., no / D.O., yes / J.O., yes / B.M., no / D.G., yes
MOTION FAILED; 3 yes, 3 no.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Owens to budget for the entire retirement catch-up payment for the 2010 budget year.

Roll Call Vote:

B.M., no / M.F., no / B.H., no / D.O., yes / J.O., yes / D.G., yes
MOTION FAILED; 3 yes, 3 no.

Ms. Ruddy stated that there will be another budget hearing and the issues will remain the same.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Frost that the Finance Director proceed with all proposed budget reductions as presented and discussed at the October 26, 2009 and November 9, 2009 meeting, with the exception of the MERS retirement catch-up payment.
MOTION CARRIED, Unanimously.

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Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to continue the budget discussion at the November 23, 2009 meeting.

MOTION CARRIED, Unanimously

SUPERVISOR - D. Guigear

A. Snow Plow Bids - continued

Supervisor Guigear read the following bids:

2. Quality Landscape of Rochester - \$390.00 for snow plowing, \$425.00 for salting with a total of \$815.00. Costs for salting per occurrence \$425.00. It appears as though the bid is on a per occurrence basis.
3. Agrosaping of Swartz Creek - \$475.00 for snow plowing @ 15 x per season totaling \$7,125.00; \$405.00 for salting totaling \$7,290.00 and \$405.00 for additional salting. An insurance certificate is present.
4. Diamond Lawncare - \$2,900.00 for snow plowing, \$13,850.00 for salting with a total of \$16,750.00. Additional salting is \$390.00 for lots only which were broken down as follows: administration \$120.00, police department \$40.00, fire central \$120.00, fire hall \$110.00 and sidewalks at \$154.00.
5. Outdoor Solutions of Clio - \$1,131.00 for snow plowing, \$2,900.00 for salting with a total of \$4,031.00. Salting was \$2,900.00.
6. Royalty Services of Byron - \$2,650.00 for snow plowing, \$7,150.00 for salting with a total of \$9,800.00. Additional salting is \$250.00 or \$130.00 per ton. An insurance certificate was present.
7. Ficks Trucking LLC of Flint - \$425.00 for snow plowing, \$300.00 for salting with a total of \$725.00. Additional salting is \$250.00. An insurance certificate was present.
8. Shumaker Services of Fenton - \$5,925.00 for snow plowing, \$13,380.00 for salting with a total of \$19,305.00. All salting is included. An equipment list and insurance certificate was present.
9. All Seasons Landscape - \$17,850.00 for snow plowing, \$17,850.00 for salting with a total of \$35,700.00. Additional salting is \$595.00. An insurance certificate was present.
10. Woods Lawn Care of Swartz Creek - \$9,900.00 for plowing and salting with all salting included. An insurance certificate was present.
11. Tri-County Services of Byron - \$4,410.00 for snow plowing, \$5,250.00 for salting with a total of \$9,660.00. Additional salting is \$375.00. An insurance certificate was present.

Supervisor Guigear stated that the township has been satisfied with the services of the current company and once available the winning bidder must be trained in SWPPI compliance. Discussion regarding the benefits of utilizing the current company continued.

Action Taken - Motion by Trustee Frost, supported by Trustee Harrison to retain the services of Ace Outdoor Services for snow removal and salting.

MOTION CARRIED, Unanimously

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B. Poverty Exemption Guidelines Resolution No. 09-19

Attorney Belzer explained that the poverty exemption guidelines are adopted annually as required by the Tax Tribunal. The guidelines set forth ensure that the percentage of household income required to pay property taxes meets specific limitations. These guidelines are regulated by the Federal Government.

Action Taken - Motion by Treasurer Oskey, supported by Supervisor Guigear to adopt Poverty Exemption Guidelines Resolution No. 09-19.

MOTION CARRIED, Unanimously.

Supervisor Guigear reminded the board of the early deadline for the next meeting packet.

CLERK – T. Ketzler

A. 2010 Tentative Meeting Schedule

Clerk Ketzler was absent. Attorney Belzer noted that the Zoning Board of Appeals has decided to eliminate both the August and December meetings during the year of 2010.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Frost to adopt 2010 Meeting Schedule with the deletion of both the August and December Zoning Board of Appeals Meetings.

MOTION CARRIED, Unanimously.

TREASURER – J. Oskey

Treasurer Oskey stated that a study will be done on the water and sewer billing.

Supervisor Guigear noted that the Building Official and Assessor have submitted reports for the board.

TRUSTEES

Trustee Harrison explained that she has been receiving valuable information when attending the Genesee County Township Association meeting.

Trustee Frost questioned if the township insured the county command vehicle.

PUBLIC COMMENT

Ms. Ursula Chapman 8288 Linden Road expressed concern that board meeting packet information is not provided to the public.

Ms. Mary Sheridan expressed her concern with the reductions in the fire department budget and township purchases.

Attorney Belzer explained that although the meeting is open to the public they are a meeting of the elected body for the purpose of conducting business. Supervisor Guigear explained that he has taken steps to cut costs at the township in many ways.

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ACCOUNTS PAYABLE

Action Taken - Motion by Treasurer Oskey, supported by Trustee Frost to approve to pay all of the following invoices: General Fund checks #54787 through #54833 totaling \$152,052.03. Payroll DD #3368 through #3412; Payroll checks #15632 through #15642; EFT #307 through #309 totaling \$96,981.36; Sewer checks #1903 through #1903 totaling \$20,024.68 for a grand total of \$269,091.07. Checks dated prior to November 9, 2009 shall be post audited per Resolution 08-12.

ADJOURNMENT

Action Taken - Motion by Treasurer Oskey, supported by Trustee Harrison to adjourn at 8:44 pm.

MOTION CARRIED, Unanimously.

Respectfully Submitted,

11-30-2009
Dated
TK/aeb

Tonya Ketzler
Tonya Ketzler, Clerk

Approved:

12-1-2009
Dated
DG/aeb

David Guigear
David Guigear, Supervisor

These minutes were prepared by Amanda EW Bastuk, for Mundy Township

1 Dec 2009
Dated

Amanda EW Bastuk
Amanda EW Bastuk, Recording Secretary

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